

INSURANCE RENEWAL MAY 2018

Dear Mrs Jane Chatterton,

Thank you for insuring Weston-Under-Wetherley Parish Council with us for the past year. Your policy is due for renewal on 1st June 2018. I hope that you continue to insure with Zurich for the coming year.

To renew your insurance, all you need to do is follow these 3 simple steps:

1. Check your documents

I have attached your insurance documents for the coming year.

It is important that you carefully read the attached document 'Your policy schedule', check that the facts we have about you are correct and that we have included all the covers that you want for the coming year. If your needs have changed, it is very important that you call me on 01243 832043 or email at Emma.Green@zurichtogether.co.uk to discuss these changes.

2. Pay for your insurance

Your policy premium for the year is £180.32 including taxes.

We also offer a 3 or 5 year Long Term Agreement. This reduces the price of your policy in return for your commitment to stay with us. If you are interested, please contact us for further details.

To ensure your cover continues, you must pay your renewal premium by 1st June 2018.

Please pay by following the instructions provided on the invoice attached.

3. Relax

If nothing has changed at your organisation, everything you need including your final policy schedule and any certificates, are attached to this mail. These will be effective when we receive your payment.

By renewing your insurance with Zurich, you can relax in the knowledge that your organisation will continue to benefit from:

- * Specialist insurance - our insurance has been specifically designed for councils such as yours and we have over 20 years of experience working with Town, Parish and Community Councils
- * Excellent service - we pride ourselves on providing swift, friendly service, with access to a dedicated account manager and a specialist claims team, should you need to make a claim
- * No hidden fees - we don't charge admin fees to renew your policy or make changes to your cover.

I look forward to working with you in the coming year.

Kind regards,

Mrs Emma Green

Customer Account Manager

01243 832043

Emma.Green@zurichtogether.co.uk

UK Branch registered in England and Wales Registration No. BR7985. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance plc is authorised by the Central Bank of Ireland and subject to limited regulation by the Financial Conduct Authority. Details about the extent of our regulation by the Financial Conduct Authority are available from us on request. Our FCA Firm Reference Number is 203093.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.